



Pinehurst Reservation Form

Room reservations will not be accepted via fax or telephone; all reservations must be mailed.

DEADLINE: May 8, 2008.

(Note: Rooms will sell out before this date.)

It is extremely important that your arrival and departure dates are accurate. If you reserve rooms for 3 nights and only stay 2, you will be charged for the 3rd night.

SOCIAL MAP/MODIFIED AMERICAN PLAN

Rates are per person, per night, and include lodging, breakfast and dinner daily.

RESORT ACCOMMODATIONS

Condos consist of 1, 2, and 3-bedroom units. Each bedroom will sleep 2 people (i.e. a 2-bedroom condo will accommodate 4 people). Due to limited parking, please use the convenient shuttle service to and from conference events.

SERVICE CHARGE & STATE SALES TAX

A 10% service charge and 3% occupancy tax will be added to your package rate. The service charge is also subject to a 6.75% sales tax in accordance with NC law. Pinehurst pays certain employees service fees, including bellmen, doormen, and all food and beverage staff. For a la carte food and beverage service, 20% will be added to guest checks for similar distribution. Room attendants and transportation staff are not covered by the 10% service fee. Additional gratuities for any employee who has rendered exceptional service on your behalf is at your discretion.

DEPOSIT & CANCELLATION POLICY

A deposit of one night's room rate, per person, must accompany each reservation form. Your reservation will not be confirmed without a deposit. The deposit may be made by check or credit card. (Please note that the credit card will be charged in advance for the amount of the deposit.) Pinehurst Resort must receive notice of any cancellations at least 30 days prior to date of arrival in order to refund your deposit.

CHECK-IN TIME: 4:00 p.m.

Credit Union Name _____

Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Date _____ E-mail _____

Note: Please list all individuals registering with the above credit union.



Room Rates

SINGLE OCCUPANCY: \$238

DOUBLE OCCUPANCY: \$170

Registrant's Name <i>(type or print)</i>	Hotel*	Condos	Arrival Date	Departure Date

Note: Rooms in the Pinehurst Hotel (The Carolina) are sold on a first-come, first-served basis & sell out quickly. The selection "Hotel" on this form **does not guarantee a hotel room.*

Special Requests _____

Please complete both sides and mail with the deposit to:

PINEHURST RESORT
 Attention: Group Reservations
 P.O. Box 4000
 Village of Pinehurst, NC 28374-4000
 (910) 235-8580



Tax Exemption

FOR FEDERAL CREDIT UNIONS ONLY

This is an affidavit from _____ FCU to meet the requirements of the state of North Carolina Department of Revenue Sales and Use Tax Regulation 48. Section b. Our Federal Tax Number is _____

We are charter number _____ under the laws of the National Credit Union Administration, which is an agency of the United States Government.

We are not subject to North Carolina sales tax as set forth in the State of North Carolina Department of Revenue, Sales and Use Tax Regulation 48. Federal Credit Unions' exemption from sales and use tax is also in accordance with Statute 405 of Statutory Authority G.S. 105-164.13.



Pinehurst Payment Options

MASTER BILLING: GROUP

Choose your preferred payment option for master billing

Authorization for Direct Billing (see attached)

Credit Card

Credit Card Type _____

Card Number _____

Expiration Date _____

Authorized Signature _____

Please check the areas to include on the Master Billing

Guest Rooms & Tax

All Food/Beverage Charges

Merchandise/Purchases

Recreation Charges

ALL Charges (to include incidentals)

PAY BY CREDIT CARD OR CHECK: INDIVIDUAL

Credit Card

Credit Card Type _____

Card Number _____

Expiration Date _____

Authorized Signature _____

Check Attached

Check # _____